**Call to Order:**
The meeting was called to order at 10:12 a.m.

**Introductions/Roll Call:**
Introductions were made. Laura Ogar made the announcement that Dominic Pavone has been appointed as the official Bay County Transportation Planner/GIS Manager and BCATS Director.

**Those Present Were:**

Laura Ogar, Bay County Environmental Affairs and Community Development Department; Dominic Pavone, BCATS Staff; Cody Bodrie, EMCOG; Lindsey Dowswell, MDOT; Brian Stark, MDOT; Terry Moultane, City of Bay City, and; Cyndi Gaul, Administrative Assistant, Bay County Environmental Affairs and Community Development Department. Anita Boughner, MDOT, and Tina Makarewicz, MDOT OP, both attended via the call in option.

**Minutes from December 12, 2021 BCATS Technical Meeting:**

It was moved by Lillo, seconded by Stark, to approve the minutes from the December 12, 2021BCATS Technical Committee Meeting. Motion Passed Unanimously.

**Public Comment:**

There was no public comment brought before the committee.

**Legislative Update:**

Dowswell mentioned that the Infrastructure Investment and Jobs Act (IIJA) funds continue to be implemented so early obligation is recommended. There is also left over funding from 2022 that needs to be spent. There was no other Legislative Update brought before the committee.

**FY2020-2023 TIP Amendments, Administrative Modifications:**

There were no FY2020-2023 TIP Amendments or Administrative Modifications brought before the committee.

**Review Submitted Draft Jobs and Change Requests from JobNet:**

There were no submitted draft jobs or change requests from JobNet brought before the committee.

**2045 Long Range Plan (LRP) Update:**
Pavone has been working on the 2045 LRP and making good progress with Laura Ogar’s help. Since the FY 2023-2026 TIP deadline is coming up, staff have been working on both documents simultaneously. Once staff is done updating the FY 2023-2026 TIP they will turn their focus back to the 2045 LRP. A lot of the information in the 2045 LRP overlaps with information for FY2023-2026 TIP.

**FY2023-2026 TIP Updates:**Staff is up-to-date with getting all the projects programmed and added into the FY2023-2026 TIP. The FY2023-2026 TIP needs to be submitted by June 30, 2022. Once the new TIP has been approved by the BCATS Policy Committee the draft TIP will need to be published for a minimum of 30 days to receive written public comment before adoption under the BCATS Public Participation Plan. An Open House for the FY2023-2026 TIP will also be held within the 30 day public comment period. The total amount of allocation targets is the same as December 2021. Pavone provided a handout showing the revenue estimates for the BCATS FY2023-2026 TIP development. The handout broke out the funding sources and estimates, such as Surface Transportation Block Grant (STBG) Urban Program Area funds, STBG Flex Funds, and Carbon Reduction Program for small Metropolitan Planning Organization (MPO) programs like BCATS.

The Unified Work Program (UWP) needs to be approved by the BCATS Policy Committee by the May 2022 meeting since the due date for the document is June 1, 2022.

Dominic wanted to thank Laura Ogar, Brian Stark, Lindsey Dowswell, and Anita Boughner for all their help with both the FY2023-2026 TIP and 2045 Long Range Plan.

**Asset Management Update:**
There was no Asset Management update brought before the committee. Pavone mentioned the upcoming PASER Trainings for 2022. Some of the trainings will be held in person, though quite a few are being held virtually. Per the PASER website, there aren’t any in person trainings being held in our area. Next trainings for PASER: Inventory Based Rating (IBR) Training Webinar on March 8, 2022 at 9:00 a.m., PASER Class 1 Training Webinar on April 12, 2022 at 9:00 a.m., and PASER Class 2 Training Webinar on April 13-14, 2022 at 9:00 a.m.

**Funding Updates:**

In 2022 we are expecting a bit more money due to extra Covid Funding being provided. It’s best to program these funds early before the funds are obligated. The funds are going to continue until February 18, 2022 and MDOT is waiting for a resolution for clarification. Hopefully there won’t be any obligation authority so that funds can get distributed by August 2022. Pavone provided a handout outlining the FY2023-2026 TIP revenue estimates for TIP development. The information was a breakdown of estimates for future years FY2023, FY2024, FY2025, and FY2026. Under the STBG Urban Program Area for small MPOs the BCATS is estimated to receive $1,248,000 in FY2023, $1,273,000 in FY2024, $1,299,000 in FY2025, and $1,324,000 in FY2026. Under the STBG Flex Program for small MPOs the BCATS is estimated to receive $46,000 in FY2023, $47,000 in FY2024, $48,000 in FY2025, and $49,000 in FY 2026. Under the Carbon Reduction Program for small MPOs BCATS is estimated to receive $154,000 in FY2023, $157,000 in FY 2024, $161,000 in FY2025, and $164,000 in FY2026.

There are projects that need to be added to the 2022 projects like the Wenona Street Project for the Preliminary Engineering (PE) Phase and the project let date. In Essexville the Nebobish Project (Trumbull to Charmin) for Mill and fill crosses into Hampton Township and the City of Bay City. The City of Bay City has completed the project construction portion of the Nebobish Project and is now looking to get the design phase underway. The City of Bay City is planning to move the Nebobish project to May 2024. There was discussion about how BCATS could help Essexville get the Nebobish Project done earlier than 2024. Some ideas were to have the project broken down into two phases and use PE Funding for the preliminary phase of the project. There might be an option to use the HIP Federal Funding (Covid-19 Funds) to help with the preliminary engineering phase. MDOT staff will explore the options available.

**Project Updates:**There were no Project Updates brought before the committee.

**Other/New Business:**

***Bay County Transportation Planner/GIS Technician Position***
The Environmental Affairs and Community Development Department is working to fill the vacant Transportation Planner/GIS Technician Position.

As there were no further business, a motion was made by Moultane, seconded by Ogar, to adjourn the February 8, 2022 BCATS Technical Committee meeting at 10:43 a.m. Motion passed unanimously.

Respectfully submitted,

Dominic Pavone

Dominic Pavone

Acting BCATS Director

*Transcribed by C. Gaul*